

AAHSL Program and Education Committee

October 7, 2024 3pm ET

Note taker: Heather

Topic/Committee	Person Responsible	Status/Discussion	Action
	<p><b>Kate Flewelling</b></p>	<p><a href="#">Committee Roster:</a>                      Kate Flewelling (Chair) Boston University Medical Campus                      Gabe Rios (Board Liaison) Indiana University                      Denise Hersey University of Vermont                      Gary Atwood University of Vermont                      Erinn Aspinall University of Minnesota, Twin Cities                      Janna Lawrence University of Iowa                      Mary Edwards University of Florida                      Stephanie Kerns Dartmouth College                      Heather Holmes Medical University of South Carolina                      Jennifer Raynor University of Rochester Medical Center (NY)</p>	<p><b>AAHSL Conference: November 7-8, 2024, Atlanta, GA</b></p> <p><b>Director eSalons 4<sup>th</sup> Friday 3pm ET</b></p>
<p><b>Board Update</b></p>	<p><b>Gabe Rios</b></p>	<p>Incoming members                      3 year terms – Tara Douglas-Williams (Emory), Tamara Nelson (MUSC), Jill Deaver (UAB)                      1 year term – Beth Ketterman (ECU)</p> <p>Outgoing                      Denise, Gary, Erinn and Janna (and Gabe)</p>	<p>New PEC members are Tara, Jill, Beth (Denise replacement), Tamara</p> <p>Fond farewell to Denise, Gary, Erinn, and Janna -- Happy retirement to Janna!</p> <p>Virtual Board meeting is on Wed, Oct 16. Gabe will focus on Strategic Plan in the coming year (last update was 2020).</p>
<p><b>eSalons</b></p>	<p><b>All</b></p>	<p>Sept 27 Erinn (F) Heather (T)                      October 25 Stephanie (F) Gary (T)</p>	<p>Sept: Shared advice received over time, good conversation                      Oct: “Skeletons” in Your Closet: What have you learned from things that didn’t quite work out the way you planned</p>
<p>Matheson</p>	<p>Gabe and Kate</p>	<p>Debrief from meeting with Melissa Davis                      Introduce, moderator</p>	<p>Dr. Davis is very excited to speak                      She is a translational genomicist, specifically on cancer, impact of environment. Patient advisory committee—creating a dictionary based on unknown terminology; wants to publish consumer-friendly versions of the research ---might be questions about where to publish. Has a patient advisor, might bring her to meeting, BIPOC populations and her research, environmental impacts of Mississippi River and populations who live along river, wants to create mapping to show societal impacts (redlining, etc) and how that has played a part too.</p>

			Action item: Who will do introduction? Joe Swanson—from Morehouse, to introduce her. Kate will reach out to ask.
Member generated content -		Onboarding and Education of Librarians New to Health Sciences Task Force Sharing and Member Feedback Roundtables AI Talks – Jennifer (slides due October 28) Open Science - Heather	Onboarding and Education of Librarians: Encourage people to bring laptops or devices for Thurs session to crowdsource notes.  AI Talks: Jennifer has asked for slides, created a box folder, gathering them now  Open Science: Going well. Received one question from a panelist about using slides (no, it's a panel). Heather will follow up with others to ensure they have no questions
Thursday	<b>Kate</b>	Speed networking ideas?	Starts with lunch, everyone is welcome—ask Kelsei to make sure it's clear that it's open to all-members, and need room numbers  30 min before guest session: Stephanie will welcome everyone, DEI does land acknowledgement, Kate will do code of conduct and preview of full schedule.  Speed networking ideas: Have a slide with: <ul style="list-style-type: none"> <li>• Introduce yourself</li> <li>• Where are you from?</li> <li>• What are you looking forward to at the conference?</li> </ul> Ask everyone to stand up if able
evaluation	<b>Erinn</b>	Show new evaluation	What is actionable after this conference? Everyone agreed the new evaluation form looked great
What else?		Add headshots to Basecamp	<b>Add room numbers to event details</b> Think about back up people for our plans, in case someone is ill or travel is delayed  Kate and Heather are each other's back up; Erinn and Jennifer are each other's back up
PEC orientation for new members		What should be included?	4 new members coming on board; returning members free to attend. <ul style="list-style-type: none"> <li>• Scope: the entire meeting planning, including Matheson, plus the eSalons</li> <li>• Very much a working committee</li> </ul>

			<ul style="list-style-type: none"><li>• Position descriptions: Tech person for the eSalon—call it a logistics lead?, includes marketing, sending emails, etc</li><li>• Basecamp—where all documentation lives</li><li>• <a href="https://aahsl.memberclicks.net/program-and-education-committee">https://aahsl.memberclicks.net/program-and-education-committee</a></li><li>• Terms of service for members</li><li>• We now work collectively, instead of dividing into 3 subcommittees to accomplish the work needed to be done</li></ul>
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**Next Meetings:**

Oct 7 3pm ET Notetaker: Stephanie